

**UNITED STATES BANKRUPTCY ADMINISTRATOR  
EASTERN DISTRICT OF NORTH CAROLINA  
BRIAN C. BEHR - BANKRUPTCY  
ADMINISTRATOR  
434 FAYETTEVILLE ST, SUITE 640  
RALEIGH, NC 27601  
(919) 856-4886  
WWW.NCEBA.USCOURTS.GOV**

**REQUEST FOR INTERPRETER SERVICES FOR CHAPTER 7 §341 MEETING**

---

It is the responsibility of the Bankruptcy Administrator to provide contract court interpreting services (language and sign) for Chapter 7 debtors at the §341 Meeting of Creditors upon the request of the debtor(s) attorney.

**How to Request Contract Court Interpreter Services**

- (1) The request should be made at least two weeks prior to the date of the §341 Meeting of Creditors.
- (2) A written request on the attached form is to be completed by the debtor's attorney or, if the debtor is proceeding without an attorney, by the debtor. Please provide all requested information.
- (3) Email the completed form to [rick\\_hinson@nceba.uscourts.gov](mailto:rick_hinson@nceba.uscourts.gov) of the Bankruptcy Administrator's Office. You will be notified by telephone or email once the interpreter has been scheduled.
- (4) Please note that language interpretation services are subject to availability.

**REQUEST FOR CONTRACT COURT INTERPRETER**  
**FOR SECTION 341 MEETING OF CREDITORS**

Case Name: \_\_\_\_\_

Case Number: \_\_\_\_\_

Trustee: \_\_\_\_\_

Date and Location of 341 Meeting: \_\_\_\_\_

Language Required: \_\_\_\_\_

Requesting Attorney/Debtor: \_\_\_\_\_

Requesting Attorney/Debtor Telephone #: \_\_\_\_\_

Requesting Attorney/Debtor Email Address: \_\_\_\_\_

Cancellations of interpreters should be made by contacting the Bankruptcy Administrator's Office at (919) 334-3883 at least 2 days prior to the 341 Meeting of Creditors. Failure to do so, will result in the requesting attorney/party being billed for the entire cost of the agreed upon interpreter.

By signing below,

I \_\_\_\_\_ (requesting attorney/party) agree to these terms.

X \_\_\_\_\_ (signature)

X \_\_\_\_\_ (date)