Rev. 12/2018

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF NORTH CAROLINA
DIVISION

IN RE:

DEBTOR(S)

CHAPTER 11

CASE NO: _____

☐ Check if this is an amended filing

MONTHLY REPORT OF INDIVIDUAL DEBTOR IN POSSESSION/TRUSTEE

DATE PETITION WAS FILED: _____

REPORTING PERIOD COVERED: _____

I/We declare under penalty of perjury that the information contained in this report is true and correct to the best of my/our knowledge and belief.

DEBTOR:

Printed Name: _____

Date: _____

Signature: _____

JOINT DEBTOR:

Printed Name: _____

Date: _____

Signature: _____

I have read the information in this report and the information contained herein is true and correct to the best of my knowledge and belief:

ATTORNEY FOR THE DEBTOR(S):

Printed Name: _____ Date: _____

Signature: _____

Penalty for making a false statement or filing a false report: Fine of up to $500,000.00 or imprisonment for up to 5 years or both. 18 U.S.C. §§ 152 and 3571

PART A: CERTIFICATIONS

1.) Is the Debtor current on all post-petition tax obligations? ☐ Yes ☐ No

If the Debtor checked **no**, please complete the chart below:

Name of Taxing Authority	Amount Of Taxes Owed

2.) Has the Debtor filed all necessary tax forms (e.g., 1040) coming due since the petition date? ☐ Yes ☐ No

If the Debtor checked **no**, please provide information regarding the tax forms that are currently unfiled:

3.) Is the Debtor current on all post-petition administrative expenses (excluding tax obligations)? ☐ Yes ☐ No

If the Debtor checked **no**, please complete the chart below:

Name of Administrative Creditor	Amount Owed

4.) Are the Debtor's insurance policies in full force and effect? ☐ Yes ☐ No

If the Debtor checked **no**, please detail which property owned by the Debtor is not insured:

5.) Has the Debtor closed all pre-petition bank accounts? ☐ Yes ☐ No

If the Debtor checked **no**, please list the pre-petition bank accounts that are still open and whether the Debtor sought Court approval to keep the accounts open:

Name of Banking Institution	Last 4 Digits of Account	Court Approval (Y/N)

6.) Did the Debtor pay any pre-petition unsecured debts this reporting period? ☐ Yes ☐ No

If the Debtor checked **yes**, please complete the chart below:

Name of Unsecured Creditor	Amount Paid

7.) Did the Debtor deposit all sources of income into the DIP bank accounts this reporting period? ☐ Yes ☐ No

If the Debtor checked **no**, please detail where the estate funds were deposited, or (if not deposited), how the funds were disbursed:

8.) Did the Debtor pay any professionals (e.g., attorney or accountant) without prior Court approval this reporting period? ☐ Yes ☐ No

If the Debtor checked **yes**, please complete the chart below:

Name of Professional	Amount Paid

9.) Did the Debtor sell or transfer any property without prior Court approval during this reporting period? ☐ Yes ☐ No

If the Debtor checked **yes**, please provide additional information regarding the property that was sold or transferred:

10.) Did any person or entity pay any expenses or costs on behalf of the Debtor during this reporting period? ☐ Yes ☐ No

If the Debtor checked **yes**, please list all expenses paid on behalf of the Debtor, including the name of the person or entity who made the payments:

PART B: SUMMARY OF CASH RECEIPTS AND DISBURSEMENTS

NATURE/TYPE OF ACCOUNT:

- ☐ **Checking Account (Last 4 Digits:_____)**
- ☐ **Savings Account (Last 4 Digits:_____)**
- ☐ **Rental Property Account (Last 4 Digits:_____)**
- ☐ **Cash Activity**

	AMOUNT:
1. CASH BALANCE FROM PREVIOUS MONTH'S REPORT:	**$** _____
2. TOTAL INCOME/TRANSFERS/UNCLEARED: [On following page- ***EXHIBIT 1*** - provide a description of the source and amount]	**$** _____
3. TOTAL EXPENSES/TRANSFERS/UNCLEARED: [On following page- ***EXHIBIT 2*** - provide a description of the disbursements]	**$** _____
4. ENDING RECONCILED BALANCE:	**$** _____

SUMMARY OF BANK ACCOUNT INFORMATION

5. ENDING BANK BALANCE:	**$** _____
6. PLUS UNCLEARED DEPOSITS	**$** _____
7. LESS UNCLEARED CHECKS	**$** _____
8. ENDING RECONCILED BALANCE:	* **$** _____

*If item #4 differs from item #8, please explain:

EXHIBIT 1

DESCRIPTION/ITEMIZATION OF INCOME (Last 4 Digits of Acct # _____)

INCOME:	**AMOUNT:**
Salary & Wages	**$**
Rental Income	**$**
Pension & Retirement Income	**$**
Social Security & VA Disability	**$**
Borrowing by Debtor(s) (list sources below): (a) _____ (b) _____ (c) _____	(list amounts below): (a) _____ (b) _____ (c) _____ Total = **$ 0.00**
Transfers from other accounts (list last 4 digits of account numbers below): (a) _____ (b) _____ (c) _____	(list amounts below): (a) _____ (b) _____ (c) _____ Total = **$ 0.00**
Other forms of income/deposits (list sources below): (a) _____ (b) _____ (c) _____	(list amounts below): (a) _____ (b) _____ (c) _____ Total = **$ 0.00**

➔ *TOTAL = **$ 0.00** _____

***Total equals item #2 (TOTAL INCOME/TRANSFERS) on Part B.**

Click to add another account

EXHIBIT 2

DESCRIPTION/ITEMIZATION OF EXPENSES (Last 4 Digits of Acct # _____)

EXPENSES:	**AMOUNT:**
Mortgage (Primary Residence)	**$**
Vehicle Loans	**$**
Other Secured Debt	**$**
Residential Lease	**$**
Vehicle Lease	**$**
Taxes (Income, Property, Etc.)	**$**
Alimony & Child Support	**$**
Utilities (Telephone, Electricity, Water, Other)	**$**
Real Property Insurance Premiums	**$**
Vehicle Insurance Premiums	**$**
Life and Health Insurance Premiums	**$**
Food (Groceries, Dining Out, Etc.)	**$**
Recreation/Entertainment/Travel	**$**
Medical (Doctor, Prescriptions, Etc.)	**$**
Personal Care	**$**
Clothing	**$**
Gifts	**$**
Donations (Charity, Tithing, Etc.)	**$**
Transportation Costs (e.g., fuel, tolls, parking)	**$**
Vehicle Maintenance and Repairs Costs	**$**
Household Supplies	**$**
Real Property Repairs and Maintenance Costs	**$**
Tuition/Education Costs	**$**
Professional Fees (e.g., Attorney, Accountant)	**$**
Quarterly Fees	**$**
Cash Withdrawals (Itemize on Separate Part B)	**$**
Transfers to other accounts (list last 4 digits of account numbers below): (a)_____ (b)_____ (c)_____	(list amounts below): (a) _____ (b) _____ (c) _____ Total = **$ 0.00**
Other (PROVIDE ATTACHMENT)	**$**

➔ *TOTAL = **$ 0.00**_____

***Total equals item #3 (TOTAL EXPENSES/TRANSFERS) on Part B.**

Click to add Secured Creditors

PART C: STATUS OF PAYMENTS TO SECURED CREDITORS

*Instructions: List all secured creditors and collateral descriptions, **regardless if payments are made***

☐ Check if this form is not applicable to the Debtor(s)

Creditor Name:	
Description of Collateral:	
Amount Paid this Month:	
Payment Pursuant to Bankruptcy Court Order?	
Creditor Name:	
Description of Collateral:	
Amount Paid this Month:	
Payment Pursuant to Bankruptcy Court Order?	
Creditor Name:	
Description of Collateral:	
Amount Paid this Month:	
Payment Pursuant to Bankruptcy Court Order?	
Creditor Name:	
Description of Collateral:	
Amount Paid this Month:	
Payment Pursuant to Bankruptcy Court Order?	

Click to add Lessors

PART D: STATUS OF PAYMENTS TO LESSORS

*Instructions: List all lessors and description of leased property, **regardless if payments are made***

☐ Check if this form is not applicable to the Debtor(s)

Lessor Name:	
Description of Leased Property:	
Amount Paid this Month:	
Is Lease Current?	
Lessor Name:	
Description of Leased Property:	
Amount Paid this Month:	
Is Lease Current?	
Lessor Name:	
Description of Leased Property:	
Amount Paid this Month:	
Is Lease Current?	
Lessor Name:	
Description of Leased Property:	
Amount Paid this Month:	
Is Lease Current?	

PART E: SUMMARY OF PROPERTY SALES AND PROFESSIONAL FEE PAYMENTS

1.) PROPERTY SALE REPORT:

☐ Check if the Debtor(s) did not sell any property

Description of Property Sold	Date Property Sold	Gross Sale Proceeds	Net Sale Proceeds Paid to Debtor(s)

2.) REPORT OF ALL PAYMENTS MADE TO PROFESSIONALS THIS MONTH:

☐ Check if the Debtor(s) did not pay any professionals

Name of Professional	Date Compensation Approved	Compensation Authorized by the Court	Compensation Received this Month

PART F: CHAPTER 11 QUARTERLY FEES

***DISBURSEMENTS INCLUDE*:** Sum total of all disbursements from all of the Debtor's bank accounts – **and** – payments made on behalf of the Debtor. Disbursements do not include transfers between the Debtor's accounts. Quarterly fees are not prorated.

Calculating the Fee: Use the table on the following page to compute the Amount of Fee Due for each quarter. Payment of quarterly fees should be submitted to Debtor's attorney, and then Debtor's attorney should submit the payment through **www.pay.gov**.

1st Quarter:

	Disbursements made by Debtor		Disbursements made on behalf of Debtor
Disbursements for January:	_____	+	_____
Disbursements for February:	_____	+	_____
Disbursements for March:	_____	+	_____
TOTAL:	**$ 0.00**	+	**$ 0.00**

TOTAL DISBURSEMENTS: $ 0.00

Amount of Fee Due: _____

Amount of Fee Paid: _____

Total Disbursements for the Quarter	Amount of Fee Due
$0 to $14,999.00	$325.00
$15,000.00 to $74,999.99	$650.00
$75,000.00 to $149,999.99	$975.00
$150,000.00 to $224,999.99	$1,625.00
$225,000.00 to $299.999.99	$1,950.00
$300,000.00 to $999,999.99	$4,875.00
Total disbursements are equal to or greater than $1,000,000.00	1% of total disbursements or $250,000.00, whichever is less